



Gulf States Quilting Association

Policies and Procedures Past

President Attachment A - Timeline

GSQA Nominating Committee - Timeline and Suggestions

Beginning of Year: The Past President will select a nominating committee. The purpose of the first meeting will be to review possible candidates for offices. (Explore guild friends, seminar contacts or those at general meetings) All prospective candidates will be contacted to ascertain willingness to serve prior to putting the name forward.

At the June meeting: Present the slate of candidates to the board for approval.

At the July general meeting: Announce the proposed candidates one at a time and solicit any nominations from the floor(with that person's consent; if has been a member for two years)
If there are *no* nominations from the floor:

*Each nominee is individually announced. The chairman asks 3 consecutive times if there are any other nominations from the floor. A motion is then made to accept and second the nomination. This is repeated for all nominations; if accepted nominees are accepted by acclamation.

If there *is* a nomination from the floor:

*Each nominee for that office will be asked to prepare a short resume to be printed in the October *Quilt Talk*. The resumes should be mailed to the committee chairman and to the *Quilt Talk* editor by August 15.

*The chairman will prepare an absentee ballot for the October *Quilt Talk* and send it to the editor by August 15. Members will mail the completed ballot to the chairman by October 17. This deadline is 7 days before the October meeting in accordance with the By-Laws.

At the October general meeting: Extra ballots should be available for members attending the general meeting. The President will introduce the nominees. Each member will have one vote. The committee will count ballots and announce the results at the end of the meeting.

At the next January's general meeting: the newly elected officers and appointed board members will be installed by this Past President.

Policy History

Original Date: June 2009

Reviewed: April, 2017

Revised: to be approved at